# **Privacy Policy**

Protecting your private information is our priority. This Statement of Privacy applies to the https://test.hjservice.org and Community Church of Seattle and governs data collection and usage. For the purpose of this Privacy Policy, unless otherwise noted, all references to Community Church of Seattle (CCS) include https://test.hjservice.org. The CCS website is a Membership and Finance Management site. By using the CCS website, you consent to the data practices described in this statement.

## **Collection of your Personal Information**

CCS may collect personally identifiable information, such as your name. If you give offering or donate to CCS, we collect billing and credit card information. This information is used to complete the transaction by the Authorize.net payment gateway. CCS may also collect anonymous demographic information, which is not unique to you, such as your date of birth and gender. We may gather additional personal or non-personal information in the future.

Information about your computer hardware and software may be automatically collected by CCS. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the CCS website.

CCS encourages you to review the privacy statements of websites you choose to link to from CCS so that you can understand how those websites collect, use and share your information. CCS is not responsible for the privacy statements or other content on websites outside of the CCS website.

#### **Use of your Personal Information**

CCS collects and uses your personal information to operate its website(s) and deliver the services you have requested.

CCS may also use your personally identifiable information to inform you of other products or services available from CCS and its affiliates. CCS may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

CCS does not sell, rent or lease its customer lists to third parties.

CCS may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to CCS, and they are required to maintain the confidentiality of your information.

CCS will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on CCS or the site; (b) protect and defend the rights or property of CCS; and, (c) act under exigent circumstances to protect the personal safety of uses of CCS, or the public.

# **Security of your Personal Information**

CCS secures your personal information from unauthorized access, use or disclosure. When personal information (such as credit card number) is transmitted to other websites, it is protected through the use of encryption, such as the Secure Sockets Layer (SSL) protocol.

# **Children Under Thirteen**

CCS does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

## **Changes to this Statement**

CCS will occasionally update this Statement of Privacy to reflect company and customer feedback. CCS encourages you to periodically review this Statement to be informed of how CCS is protecting your information.

## **Contact Information**

CCS welcomes your questions or comments regarding this Statement of Privacy. If you believe that CCS has not adhered to this Statement, please contact CCS at:

Community Church of Seattle 3727 240<sup>th</sup> St. SE Bothell, Washington 98021

Email Address: info@hyungjae.org

Telephone number: 1-425-488-1004

Effective as of October 12, 2016